

## PATIENT HISTORY

### BEACON ORTHOPAEDICS & SPORTS MEDICINE

Name: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Date: \_\_\_\_\_

Chief Complaint: \_\_\_\_\_

Was this due to an injury? Yes \_\_\_ No \_\_\_ Date of Injury \_\_\_\_\_ Did this occur at work? Yes \_\_\_ No \_\_\_

Has the injury been treated? Yes \_\_\_ No \_\_\_ If yes, how has this been treated and by whom? \_\_\_\_\_

Have you had a previous similar injury? Yes \_\_\_ No \_\_\_ Please explain: \_\_\_\_\_

Current Weight: \_\_\_\_\_ 1 year ago \_\_\_\_\_ Height \_\_\_\_\_ Blood Pressure \_\_\_\_\_ Occupation: \_\_\_\_\_

Gender: Male \_\_\_ Female \_\_\_ Race: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ Preferred Language: \_\_\_\_\_

Marital Status: S \_\_\_ M \_\_\_ W \_\_\_ D \_\_\_ Do you live alone? Yes \_\_\_ No \_\_\_ Hobbies/Sports: \_\_\_\_\_

Do you Smoke? Quit Yes \_\_\_ No \_\_\_ If yes how many per day? \_\_\_\_\_ Total years you have smoked? \_\_\_\_\_ Have you ever tried to quit? Y \_\_\_ N \_\_\_

Do you consume alcohol? Yes \_\_\_ No \_\_\_ If yes how much per week? \_\_\_\_\_

Name of Primary Care Physician: \_\_\_\_\_

Drug Allergies: \_\_\_\_\_

Latex Allergy? Yes \_\_\_ No \_\_\_

Current Medications: \_\_\_\_\_

Hospitalizations or Previous Surgeries: \_\_\_\_\_

Past Medical Problems: \_\_\_\_\_

Have you ever had a blood transfusion? Yes \_\_\_ No \_\_\_ If yes give date: \_\_\_\_\_

#### PLEASE USE BACK OF FORM TO ADD ANY OTHER PERTINENT INFORMATION

Have you or your family members had any of the following conditions? (Please check all that apply):

	Self		Mother		Father		Children/Other Relatives		
	Yes	no	Yes	no	Yes	no	Yes	no	
Heart Disease									<b>For Women Only:</b> Pregnant: Yes ___ No ___  Last Menstrual Period: _____
High Blood Pressure									
Stroke									
Cancer									
Glaucoma									
Diabetes									Are there any other serious illnesses /health conditions affecting you or your family of which we should be aware? Yes ___ No ___ _____ _____
Epilepsy/Convulsions									
Bleeding Disorder									
Thyroid Disease									
Mental Illness									
Osteoporosis									
Tuberculosis									
Kidney Disease									

**Please check if you have ever had the symptom listed – Check all that apply**

Constitutional	Eyes	ENT/Mouth	Cardiovascular	Respiratory
___ Fever	___ Double Vision	___ Deafness	___ Chest Pain	___ Shortness of Breath
Weight Loss	Blurring	Sinusitis	Heart Murmur	Asthma
Fatigue	Trauma	Ringing in Ears	High Blood Pressure	Lung Disease
		Dizziness	Heart Attack	Bronchitis
		Balance Problems	Irregular Rhythm	Pneumonia
GI	GU	Musculoskeletal	Neurological	Psych
Weight Change	Leaking Urine	Fracture	Seizures/Epilepsy	Depression
Diarrhea	Prostate Disease	Pain	Weakness	Sleep Disorder
Constipation	Pain with Urination	Swelling	Stroke	Memory Problems
Ulcer	Frequent Urination	Arthritis	Headaches	
Gallbladder Disease	Kidney Stones	Spasm/Muscle	Blackouts/Fainting	
Change in Bowel Habits		Gout	Tremble	
		Rheumatoid Arthritis	Head Injuries	
Vascular	Hematologic	Allergy/Immunology	Skin/Breast	
Blood Clots	Hepatitis	Hay Fever	Breast Abnormality	
Poor Circulation	Anemia	Dermatitis	Change in Skin/Hair	
	Lymph Node			
	AIDS			

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_

Reviewed By \_\_\_\_\_ MD Date \_\_\_\_\_

Note: This is a confidential Record of your medical history and will be maintained in this office. The information contained here will not be released to any person except who you have authorized to do so.



Patient Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Pain Medication Policy

Dr. Sam Koo

The purpose of this Agreement is to prevent misunderstanding about distribution of medications from Dr. Sam Koo, M.D. Please initial each line on this form and sign the bottom.

\_\_\_\_\_ As an Orthopaedic Surgeon and Sports Medicine Physician, Dr. Koo is responsible for diagnosis and treatment of immediate Orthopaedic related pain and complications.

\_\_\_\_\_ As such Dr. Koo does NOT prescribe long term medication prescriptions to his patients.

\_\_\_\_\_ Any long term medication use, be it narcotic, non-narcotic, or anti-inflammatory, must be obtained through a Primary Care Physician, or other designated provider.

\_\_\_\_\_ In the event surgical intervention is preformed, Dr. Koo will ONLY prescribe narcotic pain medication for up to 2 prescriptions post-operatively dependent upon the procedure.

\_\_\_\_\_ Dr. Koo may prescribe pain medication for severe or complicated fractures.

\_\_\_\_\_ As the patient, please understand medication provided should not be used at a more accelerated rate than originally prescribed, and may result in being without medication for a period of time should violations occur.

\_\_\_\_\_ I understand that with the use of prescription monitoring software, Dr. Koo may verify pain medication is not being administered by any other source while also being received by him.

\_\_\_\_\_ I agree refills of prescriptions must be requested during regular office hours. No refills will be given after hours or on weekends.

\_\_\_\_\_ If a medication will need to be refilled over the weekend, please request the prescription by Thursday.

\_\_\_\_\_ We request at least 24-hour notice for all refill authorizations so as to ensure arrangements can be made.

I, \_\_\_\_\_ understand these guidelines as a described above and agree to follow the policy outlined in this document.

\_\_\_\_\_

Patient Signature

\_\_\_\_\_

Date

**Beacon Orthopaedics and Sports Medicine, LLC Financial/Credit Policy**  
Effective April 2009

Patient name: \_\_\_\_\_ Account #: \_\_\_\_\_  
Please print

Beacon Orthopaedics and Sports Medicine, LLC (BOSM), believes that in the interest of good health care practices, it is best to establish a patient financial/credit policy between our patients and ourselves in order to avoid any misunderstandings. Our Account Representatives will be glad to discuss your account with you at any time and set up payment plans. Our primary responsibility is to deliver quality health care services. We wish to spend our time and energy toward that responsibility. We expect you to show us the same consideration as you do your other creditors, and to be honest and forthright regarding your financial responsibility.

(PLEASE INITIAL THE FOLLOWING)

\_\_\_\_\_ 1.) We expect that all co-pays, co-insurance and deductible be paid in full at each visit and prior to surgery, diagnostic testing and physical therapy. We accept cash, check, Debit Card, MasterCard, VISA, American Express, and Care Credit.

\_\_\_\_\_ 2.) We file claims to your insurance company for your primary and secondary policies. You must bring your insurance card with you to every visit and make us aware of any changes in coverage. We also require a copy of your driver's license to confirm identity. Please remember insurance coverage is a contract between the patient and the insurance company. When BOSM files for benefit for services performed, benefits are assigned to BOSM. BOSM will look to the patient for payment in full if insurance does not cover the services provided. If we do not participate with your insurance, you will likely have a higher out-of-pocket expense, so please be prepared to pay this amount

\_\_\_\_\_ 3.) ***We do not file any insurance with your Automobile Insurance Company, or any other third party (business insurance company, employer, attorney, separated spouses, etc.) for purposes of obtaining payment.*** We will make every effort to provide you with proper documentation for you to receive reimbursement from those parties (i.e., claim form, statement or report). Please speak with our billing representative. We do not accept Letters of Guarantee or other promises to pay when cases settle. You will be extended credit only if arrangements are made in advance and only within our standard guidelines for credit.

\_\_\_\_\_ 4.) If the patient is under age 18, a parent or guardian must sign below. If the minor does not reside with both parents, and there is a dispute over which parent is responsible for any remaining balances, we will ultimately rely upon the parent/guardian who brought the child to the office for financial responsibility. All minors will not be seen unless accompanied by a guardian or a signed authorization from that guardian allowing our physicians to provide medical treatment.

\_\_\_\_\_ 5.) A service charge of \$20.00 will be applied to returned checks. You will be asked to bring cash, money order or cashiers check to our office to cover the amount of the check plus the service charge. If you present two (2) checks that are returned to us, we will require cash for future services.

\_\_\_\_\_ 6.) If your balance is not paid in a timely manner, we reserve the right to forward your account to an outside collection agency or attorney. All fees assessed by the agency or attorney will be charged to you and become part of your outstanding balance.

By signing this agreement, you are acknowledging that you understand our financial/credit policy and agree to pay for all services that are received.

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Acknowledgement of Receipt of Notice of Privacy Practices

I acknowledge that I have been provided with and understand this facility's Notice of Privacy Practices (HIPAA information). This notice provides a complete description of the uses and disclosures of my health information.

Patient Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

\_\_\_\_\_  
\*Patient or Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Personal Representative (if applicable)

\_\_\_\_\_  
Relationship to Patient  
(ex: parent, power of attorney)

*\*If the patient is a minor child or otherwise unable to sign this authorization, then obtain the signature of the authorized individual.*



## Designation of a Personal Representative

A patient **may** designate a personal representative in writing. This person may be a spouse, adult child, members of the patient’s family, or close friend. They may also be any individual with power of attorney or other legally recognized authority to make medical decisions on behalf of the patient if he or she is incapacitated or otherwise unable to make decisions. As a general rule, a parent or legal guardian of a minor child will be recognized as their personal representative.

A personal representative may act on behalf of the patient for the purpose of receiving information that otherwise would be given to the patient. Such information could include: appointment changes, messages regarding surgery and/or testing, physician’s responses to phone messages and medication requests.

**PLEASE NOTE: an answering machine cannot be used as an acceptable way of leaving information.**

A staff member may refuse to disclose information to a person identified as a patient’s personal representative if he/she believes such information should be given directly to the patient.

*Please note:* This form does not grant permission to release medical records to these designated representatives. Requests for medical records must be made separately through the Medical Records department. Please allow approximately five business days to process a request for medical records.

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Person(s) to whom my information may be disclosed:

\_\_\_\_\_  
Name Relationship Phone Number

\_\_\_\_\_  
Name Relationship Phone Number

\_\_\_\_\_  
Name Relationship Phone Number

Patient Name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Patient/Authority Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*You may revoke or terminate this authorization at any time by submitting a written revocation to Beacon Orthopaedics & Sports Medicine, Ltd./Beacon Orthopaedics Surgery Center, LLC.  
Revised March 2012 - 45 CFR 164.502(g)*



# BEACON

Orthopaedics & Sports Medicine

**Driving Directions to Beacon Orthopaedics  
Summit Woods Complex  
500 E-Business Way  
Sharonville, Ohio 45241  
513-354-3700**

## **From I-75**

Take I-275 East to Reed Hartman (Exit #47)

*Stay in middle lane on exit ramp and follow signs to Kemper Road.*

Turn right on Reed Hartman and *immediately* get into the left lane for Kemper Road Connector.

Turn left at the first traffic signal. This will take you up a short hill to Kemper Road and by the Double Tree Inn.

Turn right (east) on Kemper to second traffic signal, which is E-Business Way.

Turn left to Beacon Orthopaedic Center at 500 E-Business Way.

## **From I-71**

Take I-275 West to Reed Hartman (Exit #47).

Turn left and cross over the interstate.

Once over the interstate, Reed Hartman turns into two lanes. *Stay in the left lane.*

Turn left at first traffic signal. This will take you up a short hill to Kemper road and by the Double Tree Inn.

Turn right (east) on Kemper to second traffic signal, which is E-Business Way.

Turn left to Beacon Orthopaedic Center at 500 E-Business Way.



## Directions to Beacon East

**463 Ohio Pike**

**Cincinnati, OH 45255**

**513-354-3700**

### From South of Cincinnati: I-75/I-71 North

- Take I-71/75 North to I-275 East
- Take the Beechmont Avenue exit 65 and turn left. Stay in the left hand lane.
- Turn left onto Hamblen Road (Bob Sumerel Tire and Olive Garden will be to the left)
- Parking is available on the side and front of the building

### From Northern Cincinnati: I-75/I-71 South

- Take I-71/I-75 South to I-275 East
- Take the Beechmont Avenue exit 65 and turn right. Stay in the left hand lane
- Turn left onto Hamblen Road (Bob Sumerel Tire and Olive Garden will be to left)
- Parking is available on the side and front of the building.





# BEACON

Orthopaedics & Sports Medicine

**Driving Directions to Beacon West**  
**6480 Harrison Ave**  
**Cincinnati, Ohio 45247**  
**513-354-3700**

**From Northern Cincinnati**

Travel South I-75  
Take 275 West to I-74 East to the Rybolt Exit  
Turn left at the exit  
Turn right onto Harrison Ave  
Go up the hill and stay in the left lane  
You will pass Kohls and Meijers  
Turn left at 6480 Harrison Avenue  
Proceed ahead up the hill to Beacon Orthopaedics

**From West Harrison and Indiana**

Take I-74 east to Rybolt Exit  
Turn left at the exit  
Turn right onto Harrison Ave  
Go up the hill and stay in the left lane  
You will pass Kohls and Meijers  
Turn left at 6480 Harrison Ave  
Proceed ahead up the hill to Beacon Orthopaedics

**From Northern Kentucky**

Travel I-75 North to I-74 West  
Take Exit #11 Harrison/Rybolt Exit  
Turn left onto Harrison Ave  
You will pass Kohls and Meijers  
Turn left at 6480 Harrison Ave  
Proceed ahead up the hill to Beacon Orthopaedics

**From Harrison Avenue, South**

Take Harrison Ave North from Race Road for approximately 2+ miles  
Turn right at 6480 Harrison Ave  
Proceed ahead up the hill to Beacon Orthopaedics



Directions to Beacon

Northern Kentucky

**600 Rodeo Drive, Erlanger KY, 41018**

**(513) 354-3700**

From I-75/I-71 in Northern Kentucky:

- Take Exit 184 for KY - 236 toward Erlanger
- Follow KY- 236 West
- Turn right onto Houston Road
- Take first left onto Rodeo Dr.  
Beacon NKY will be on your right

From I-275 in Northern Kentucky

- Take Exit 84 for I-75 S/I-71 N toward Lexington/Louisville
- Take Exit 184 for KY-236 toward Erlanger
- Follow KY- 236 West
- Turn right onto Houston Road
- Take first left onto Rodeo Dr.  
Beacon NKY will be on your right